

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part - A

1. Details of the Institution

1.1 Name of the Institution	PADMASHREE INSTITUTE OF MANAGEMENT AND SCIENCES
1.2 Address Line 1	#149 PADMASHREE CAMPUS
Address Line 2	KOMMAGHATAA SULIKERE POST
City/Town	KENGERI HOBALI BANGALORE
State	KARNATAKA
Pin Code	560 060
Institution e-mail address	pimsprincipal@gmail.com
Contact Nos.	080 28485204/205
Name of the Head of the Institution:	DR.ANURADHA.M
Tel. No. with STD Code:	080 28485204/205
Mobile:	9902863900

Name of the IQAC Co-ordinator: Prof Rajesh Shenoy

Mobile: 9448071097

IQAC e-mail address: pgibangalore@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879) KAC0GN18489

1.4 NAAC Executive Committee No. & Date: EC(SC)/13/A&A/3.1

1.5 Website address: www.pims.org.in

Web-link of the AQAR: <https://pims.org.in/wp-content/uploads/2018/12/PIMS-IQAC-2017-18-compiled-Dec-29F.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.21	2016	March 16/2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 10/03/2010

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2016-17 submitted to NAAC on 19/07/2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

vocational course

1.12 Name of the Affiliating University (for the Colleges)

Bangalore University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC DDU
KAUSHAL Kendra,

BT Finishing
School, GOK

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

4

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

2

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

3

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

2

2.9 Total No. of members

17

2.10 No. of IQAC meetings held 4

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 7 International National State Institution Level

(ii) Themes

Teaching methodologies, research methodologies, communication skills, instrumentation skills, grant proposal writing skills

2.14 Significant Activities and contributions made by IQAC

- Initiation of science forum and project monitoring committee for encouraging students for research activities, scientific writing.
- Proposed the idea to start scientific journal from the institute and constituted the action committee for it, for developing an atmosphere for scientific progress.
- Strengthening industry links, strengthening competitive examination cell.
- Bridge courses for first semester UG/PG students were conducted in an innovative manner.
- Faculty performance feedback was taken and review meetings were conducted.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Science forum	20 sessions were conducted with over 25 talks from experts, students and teachers. Igniting student's innovation capabilities, seminars by students, faculty and experts. Initiation of book and journal clubs.
project monitoring committee	Applied for 7 projects, 5 projects were sanctioned and existing projects were streamlined and organized for improved performance
Strengthening industry links	Additional MoU's with 3 industries are secured
Strengthening competitive examination cell	Students are enrolled for exams like CSIR UGC, GATE and NET. Regular training classes for these programmes is integrated into the timetable 2 students cleared BITP
Faculty development programmes	Three faculties attended Training programs,
Workshops and guest lectures for students and faculties	Six faculty attended international conferences, 13 attended national level conferences, and 3 attended state level conferences.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

The management approved the AQAR .

- Suggested to procure more number of industry sponsored projects
- Provided funds for science forum
- Instructed to buy more books for the existing courses
- Instructed to buy new books for the new courses to be started in the college
- Instructed to arrange for individual lab in-charges
- Instructed to procure enough lab wares
- Suggested to have ICT cell
- New high end equipment's to be purchased

Part - B

Criterion-I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	8	0	8	3
UG	9	0	9	3
PG Diploma	1	0	1	1
Advanced Diploma	2	0	2	2
Diploma	2	0	2	2
Certificate	5	0	5	5
Others				
Total	27	0	27	16
Interdisciplinary	5	0	5	5
Innovative	5	0	5	5

1.2 Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	22
Trimester	0
Annual	0

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, CND

1.5 Any new Department/Centre introduced during the year. If yes, give details.

PG Department of Clinical Nutrition and Dietetics

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
48	41	4	3	0

2.2 No. of permanent faculty with Ph.D.

19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
21	0	1	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

6	0	1
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	13	8
Presented papers	2	3	10
Resource Persons	2	8	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Usage of E-learning
- Industrial and institutional visit which helps students to know about latest technology advancement. The student can correlate the application of theoretical concept.
- The institute provides Library facility with well stocked books, journals, including ebooks and e-journals, previous project reports, Industrial visit reports and reference books.
- Use of power Point presentations, Models/charts, smart class-rooms
- Usage of ICT to upload computer aided teaching and learning material.
- Conduct of Student Seminars, discussing current innovation and technology through science forum
- Conduct of Assignments, tutorials, Internal tests and Group discussions on Case studies
- The institute encourage to students to participate in carrier Guidance program, visiting education fair and exhibition and participating in conference which help them to gain confidence in achieving future goals and ambitions.
- The institute conducts Sports and games for students to make them physically and mentally fit which helps to improve their overall learning performance.
- Conduct of add on courses, workshops and internship in collaboration with industry

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per Bangalore university, choice based credit systems (CBCS Scheme)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

4

2

2

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BSc	47	63.8	8.5	6.3	0	81.3
BCA	10	60				60
BBA	15	25.5%	41.5%	0%	0	67%
BVoc (FPN)	50	78%	16			94%
BCom	26%	17.5%	24.5%	0	0	42%
MSc BT	20	75	25	0	0	100
MSC MB	28	85.7	3.5			89.5
MVoc	13	76.9	23			100
MBA	79	46.5 %	8%	0%		97%
MCom	25	32%	56%	4%		92%
MSc BC	08	25	50			75%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Daily work-done report are evaluated by IQAC
- Weekly work done reports are evaluated by IQAC
- E- monitoring system
- Direct feedback from students
- Student /Mentor system in place
- Assignments, internal test copies, seminar reports, industry reports were collected and reviewed
- Open seminar days were conducted
- Monthly monitoring of submission of class reports, lecture notes, presentation slides and documented in the library

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	2
Orientation programmes	2
Faculty exchange programme	1
Staff training conducted by the university	0
Staff training conducted by other institutions	4
Summer / Winter schools, Workshops, etc.	38
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	29	0	0	0
Technical Staff	4	2	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Science forum as a medium to inculcate the students' minds about the present challenges of science
 Obtained grants from DST FIST, DST, KFIST- VGST, DBT, DST- W&N, SERB-DST
 Funding agencies.
 Encouraging students/ faculties to work on research paper and presentation in conferences and publication
 Organizing seminar/ conference on emerging trends
 Encouraging students by awarding cash prize for best paper presentation in seminars.
 Publication of Bi annual Management journal has been initiated by MBA department

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	04	01	4
Outlay in Rs. Lakhs	NA	72.62 lakhs	50 Lakhs	1.07 crores

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NA			
Outlay in Rs. Lakhs	NA			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	3	
Non-Peer Review Journals			
e-Journals	02		
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	5 YEARS	DST	LAKHS	14 LAKHS
	3 YEARS	KFIST, VGST, GOK	40 LAKHS	20 LAKHS
	5 YEARS	DBT	5 LAKHS	10 LAKHS
	3 YEARS	WOMEN AND NUTRITION DST	13.42 LAKHS	4.5 LAKHS
	2 YEARS	SERB, DST, NEW DELHI	19.2 LAKHS	18.7 LAKHS

Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			1,22,62000	67,20,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	1	0	0	6
Sponsoring agencies	NA				

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialized	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
05	05					

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

2

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0

SRF 0

Project Fellows 0

Any other 1

3.21 No. of students Participated in NSS events:

University level 0

State level 154

National level 0

International level 0

3.22 No. of students participated in NCC events:

University level

State level

NA

NA

National level

International level

NA

NA

3.23 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="05"/>		
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="04"/>	Any other	<input type="text" value="0"/>

3.24 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Participation in Blood donation activities
- Conducted programme to create awareness about maintenance of eco-friendly environment.
- Medical camp was conducted for creating awareness about nutritional requirements among rural women and children
- International, National and State level seminars, workshops and conferences were conducted for students to make them aware of the opportunities in the industry
- Workshop for PG teachers and UG teachers on Teaching methodologies and research methodologies

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	32.3 acres	0		32.3 acres
Class rooms	15	5		20
Laboratories	14	0		14
Seminar Halls	4	0		4
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	1	07	VGST, GOK and BTFS, GOK	08
Value of the equipment purchased during the year (Rs. In Lakhs)	8 lakhs	21,49,275 lakhs		29,49,275 lakhs
Others				

4.2 Computerization of administration and library

Library is computerized. Digital library facility installed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	148	53,509	353	112157	501	165666
Reference Books	180	75707	62	47499	242	123206
e-Books	534		-			
Journals	11	14400	-	-	11	14400
e-Journals	586		-		586	
Digital Database	2	19400	-	-	2	19400
CD & Video	11	1992			11	1992
Others (specify)	UGC Inflibnet, Delnet & BU library membership					

Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	61	01 (40)	Yes	Yes	-	01	7	-
Added	3	-	-	-	-	01	01	-
Total	64	01 (40)	-	-	-	02	08	-

Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- UGC-Inflibnet access to students and teachers
- BU library membership
- Free wi fi for students and staff
- Introduction of ICT from June 2018

Amount spent on maintenance in lakhs :

i) ICT	3 lakhs
ii) Campus Infrastructure and facilities	400 lakhs
iii) Equipments	21.5 lakhs
iv) Others	
Total	424.5 lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation program for students and parents to introduce them to the course structure, rules and regulations on campus
- Bridge course was conducted for M.Sc. students over 1 week at the beginning of the academic year to train them in basic lab operations and concepts
- Registration of B.Sc. students for anti-ragging helpline membership and conducted a workshop on the same
- Teachers were instructed to prepare and keep ready academic calendar, detailed course plan and lab manuals
- IQAC organized a direct interactive session for the students with the student welfare cell and women welfare cell, so as to give a platform to voice their grievances and concern

5.2 Efforts made by the institution for tracking the progression

- Periodic presentation by students has lead to communication skill improvement
- Frequent industry interaction has lead to improvement in placement of students
- Mentors were allotted for students in the ratio of 1:10
- Monthly reports were communicated to the parents via mobile

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
354	278	0	20

(b) No. of students outside the state

220

(c) No. of international students

24

Men	No	%	Women	No	%
	282	48.53		299	51.46

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
173	16	8	69	0	263	182	15	5	77	0	279

Demand ratio

1:1

Dropout %

1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Competitive examination cell was initiated
Integrated with the regular time table

No. of students beneficiaries

180

5.5 No. of students qualified in these examinations

NET	1	SET/SLET		GATE	1	CAT	
IAS/IPS etc		State PSC		UPSC		Others	2

5.6 Details of student counselling and career guidance

- Every student has one mentor who perform counselling & guidance
- We invite professionals of different verticals from industry to guide students about diet, nutrition, career opportunities, personality development

No. of students benefitted

84

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	123	36	63

5.8 Details of gender sensitization programme

Women cell celebrated International women’s day and a guest speaker was invited to sensitize about the health of working women. Anti-sexual harassment workshop was conducted, where in a lawyer addressed the queries from the staff and students

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/university level -1 National level -1 International level -0

No. of students participated in cultural events

State/university level -40 National level -0 International level -0

5.9.1 No. of medals /awards won by students in Sports, Game

State/university level -2 National level -2 International level -0

5.10 Scholarships and Financial Support

	Number of Students	Amount in lakhs
Financial support from institution	23	1,15,000
Financial support from government	31	28,00,000
Financial support from other sources	7	51000
Number of students who received International/ National recognitions	1	19,00,000

5.11 Student organised / initiatives

Fairs : State/ University level-1 National level International level

Exhibition: State/ University level-1 National level International level

5.12 No. of social initiatives undertaken by the students

3

5.13 Major grievances of students (if any) redressed: We have addressed issues form hostel, transportation issue is resolved

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission:

PIMS is dedicated to:

- Foster intellectual growth and character development
- Inculcate the idea of lifetime learning process
- Provide education that transform lives, build communities that improve society
- Assert skill development leading to self-sustainability
- Develop scientific temper amongst faculty and students
- Develop leadership qualities that enhances collaborative approach, professional relationships with industry and research organization
- Mission to enable digital and student friendly campus

Vision:

“we want that education by which character is formed, strength of mind is increased, that intellect is expanded, and by which one can stand on one’s own feet” - Swami Vivekananda

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our college is affiliated to Bangalore University. The University syllabus is followed and implemented. However two of our faculty are members of BOS who played a key role in designing the present CBCS curriculum with their valuable inputs.

Our faculty attended syllabus orientation program of Bangalore University.

The college provides eight co-curricular activities under CBCS scheme designed by the faculty members in consultation with the experts in their respective fields.

6.3.2 Teaching and Learning

A well-organized plan for all the activities is drafted for all the subjects in the beginning of the academic year

- An academic Calendar of events is followed by the college.
- A well-defined lesson plan is prepared for each subject by the concerned faculty.
- The schedule for internal exams is prepared for each semester
- Academic calendar for various activities like symposium, guest lectures, industrial visits and workshops are meticulously planned and executed.
- E - teaching and MCQ 's tests were introduced
- Sending faculties for orientation program whenever there is change of syllabus
- Well planned practical sessions conducted from trained faculties which is applicable to industries.

6.3.3 Examination and Evaluation

- The examination and evaluation method is as prescribed by the Bangalore University for the semester.
- The examinations are conducted according to the Bangalore University time table.
- Internal assessment for the evaluation for each subject was awarded based on the students' performance in the internal tests conducted at the college.
- Other evaluation methods such as seminars, assignments, attendance were followed for each subject.
- Final internal evaluation marks is consolidated and uploaded to University website.

6.3.4 Research and Development

- Ø Our college is recognised as research centre under Bangalore University.
- Ø Research activities are encouraged and supported for the students and faculties.
- Ø To make the students and faculties aware of the latest developments in the field of science regular seminars, workshops and expert talks are arranged.
- Ø The students and faculties are also encouraged to publish papers in research journals.
- Ø The institution also subscribes research journals and e-journals which has access to latest research.
- Ø All the PG departments were encouraged to apply for the external funds for projects.
- Ø Our college encouraged students to develop new products from their innovative ideas.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Ø Open access system
- Ø Circulation service
- Ø Reference service
- Ø Wi-Fi with internet connection
- Ø CD-Browsing service
- Ø Computer and Printing
- Ø Photocopy facility
- Ø Newspaper clipping service
- Ø Information display and Notification
- Ø Display of new arrivals
- Ø Book Exhibition
- Ø Book Bank
- Ø Department wise Library
- Ø Question Bank Service
- Ø Projectors were installed in few classrooms to assist in teaching.

6.3.6 Human Resource Management

- Ø Training and Orientation programmes for faculties.
- Ø Rules and regulation according to the administrative and service manual.
- Ø Proper documentation.
- Ø MOU with companies.
- Ø Weekly training class (Communication Skill).
- Ø Corporate training
- Ø Networking through alumni.
- Ø Sponsorship for conferences and workshops are provided for faculty and students.
- Ø Students are recognised and appreciated by honouring them for any achievement done.

6.3.7 Faculty and Staff recruitment

- Advertisement of faculty requirement in social media
- Screening of the applications and notifying short-listed candidates of the interview by post/telephone/e-mail.
- Technical and personal interview of the candidates by the interview panel comprising-Management, Principal and subject experts
- Demonstration lecture by the candidates to students and subject experts.
- Selection committee had decided to appoint more number Faculty members with Ph.D degree and with NET/SLET qualified personnel

6.3.8 Industry Interaction / Collaboration

- Ø Regular industrial visits are organised for the students based on their syllabus.
- Ø Industry experts are invited to give guest lectures to the students and interact with them.
- Ø MOU's are signed with various industries to facilitate teaching, learning, internship opportunities and research.
- Ø 56+ National collaborations.

6.3.9 Admission of Students

Padmashree promotional video has been created and showed in various functions and in television Channels

The college ensures publicity to the admission process through

- College prospectus: the prospectus issued every year which contains information on courses offered, eligibility, duration, admission procedure, and details of facilities and activities about the college and management.
- Institutional website: the institutional website has been created and is being updated regularly.
- Coverage of events of the college through media serves as a means of advertisement. Stalls highlighting the college, presentations highlighting the educational opportunities and career prospectus at various national and international education fairs serve as means of publicity.
- Participation of students in various inter-collegiate competitions in the field of sports.

6.4 Welfare Schemes for

Teaching	Free transportation for staff members. Free afternoon lunch for staff. • Incentive for paper presentations. Subsidized medical checkup at Padmashree Diagnostics, Accommodation, EPF,
Non-teaching	transportation for staff members. Free afternoon lunch for staff. • Incentive for paper presentations. Subsidized medical check-up at Padmashree Diagnostics, Accommodation, EPF, ESI
Students	<ul style="list-style-type: none"> • Free transportation • Incentive for paper presentations. • Free/ discount for medical checkups at Padmashree Diagnostics • Fee concession • Scholarships for meritorious students through “ PADMASHREE MERIT SCHOLARSHIP”

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Campus technology, Bangalore	Yes	Advisory council
Administrative	Yes	Campus technology, Bangalore	Yes	Advisory council

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Continuation evaluation through Internal Examinations, Seminars and Assignment

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- The college is going to register alumni association.
- The alumni committee meets regularly, and organizes events
- The existing batch of students and faculty arrange for a meeting wherein the alumni share their experience with their juniors and also offer valuable advice to them on how to prepare for competitive examination, placement and further studies.
- Alumni help the placement center to get companies to our campus for recruitment
- The college takes regular feedback from the alumni.

6.12 Activities and support from the Parent – Teacher Association

- The college has active parent-teacher association.
- Faculties are in touch with parents, starting from the orientation day when the parents meet the teachers.
- Class coordinators are in touch with parents to let them know the progress of their wards and their general well-being.
- For all corrective measures and suggestions for the improvement of the college, the help of the parents is sought.
- Parents with expertise have come forward to give valuable suggestions for the development of the college in curricular and research activities.
- Hostel students' grievances are looked by respective class teachers and hostel in-charge (Boys & Girls) and any issues will be solved reported to parent immediately.

6.13 Development programmes for support staff-

Staff members are encouraged to participate in seminars and workshops. The IQAC instructed and educated the supporting staff to maintain hygiene and cleanliness of toilets. Financial help provided by the management for non-teaching staff children education

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic use is banned in the campus
- Go green college campus initiative
- Environmental day
- Swachh Bharath andolan
- Promoting single mobility for students and faculties through college bus, thereby saving individual mode of transport
- Quality monitoring of drinking water and tap water on campus and hostel was done by the department of microbiology
- Garbage segregation is initiated

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

In DDU Kaushal programme, multi entry and multi exit practice is incorporated. There is an industry internship at every exit point, industry live projects for students.

In the institution gender equity programmes are encouraged by PIMS –Below is the data for the same

Title of the programme	Period (from-to)	Participants	
		Female	Male
1. BSc Clinical Nutrition & Dietetics	2017 – 2018	22	05
2. BVoc Food Processing & Nutraceuticals	2017 – 2018	22	28
3. Employment opportunities for teaching staff	2017 - 2018	20	16
4. Employment opportunities for non-teaching staff	2017 - 2018	2	4
5. Housekeeping staff	2017 - 2018	5	1

In 2017 – 18 Clinical nutrition and dietetics course was started with co-education –encouraging boys to pursue nutrition course which was usually common to girls. All over Karnataka this is the only college providing the co-education in CND course.

In 2017 – 18 BVoc Food Processing & Nutraceuticals course was started with co-education – providing opportunity for girls to pursue the course which was usually common to boys. All over Karnataka this is the only college providing the co education

More women friendly work environment is encouraged by providing best work timings and mobility and security. In supportive to this Women’s day is celebrated every year in the institution

Celebration of International and National days in the Institution for promotion of universal Values and Ethics		
Activity	Duration (from-----to-----)	Number of participants
International Yoga day	21.06.2017	100
Blood donation camp	15. 12.2017	50
Independence day celebration	15. 08.2017	350
Republic day celebration	26.01.2018	350
Women’s day celebrations	08.03.2018	112
Medical camp for Local community	5.08.2017	25
Breast feeding week	01.08.2018-08.08.2017	30

Physical facilities like wheel chair, ramps, rest room, for disabled provided in the institution

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Prepared an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, which enabled college to foster excellence in curricular, co-curricular and extra-curricular activities. Decided about the overall teaching programmes or academic calendar of the college. Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts. Took review of the self-financing courses in the college, if any, and made recommendations for their improvement

The Principal planned the budgetary provisions and went through the financial audited statements of the Institute. The Principal as an authoritative took all the necessary actions as and when required to maintain discipline in the Institute. The Principal formed various college level committees which are necessary for the development of the Institute. The Principal encouraged Faculty Members to update their knowledge by attending seminars/workshops/conference. The Principal encouraged Faculty Members to author text books and publish research papers in reputed International / Indian Journals/Magazines and Periodicals. The Principal provided leadership, direction and co-ordination within the Institute.

Faculties were instructed on the date of joining regarding the professional ethics need to be followed in the institution. Every staff maintained the confidentiality regarding the College's affairs and the affairs of its constituents and did not divulge, directly or indirectly, any information of confidential nature either to a member of the public or of the College's staff, unless compelled to do so by a judicial or other authority or unless instructed to do so by a superior officer in the discharge of his/her duties. They were regular to the classes they handled and finished the syllabus on time and teachers involved in the supportive academic activities like examination duty, Co-curricular activities, science forums, seminars, workshops, conferences.

The supporting staff like administrative staff, accounting staff, lab workers, housekeeping staff clearly were informed about their roles and responsibilities on the day of joining. Follow up of the same by these members was done strictly. Confidential report of the department As well as personal file of employees were maintained. Strict Observation of staff members working in the Departments was done to see that they would maintain the confidentiality of Institutional matters.

Students and parents were clearly informed regarding the rules, regulation and the action taken upon the violation of the same. Undertakings have been taken from the students to follow the regulations in the institutions, on violation of any rules by student would be punished. The student followed the lab rules, dress code, classroom cleanliness, good manners towards the faculties and elders and discipline in submitting assignments, seminars and records and attended the Internal Assessments strictly. The student's attendance to each class was followed up and strict action taken against absentees.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Our eco-friendly campus has more number of trees through which we are educating and making the students as well as local communities understand the value of Protecting Environment by planting more trees
- Promoting single mobility for students and faculty through college bus facilities.
- Industrial visits are organized by our institution for students

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Plastic Ban in the campus-05.06.2018
- Go green college campus – 17.02.2018
- Environmental Day (LAB CLEANING)-05.06.2017
- Swachh Bharat- August 12 2017
- Herbal garden maintained in the campus

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

Strong leadership
Infrastructure
Freedom to work
Committed team
Strong determination of building an educational institution
Risk taking ability
Research
Approachable management
Diversity in the courses
No commercial attitude
Social commitment and responsibility
Industry involvement

Weakness

Low Admissions in certain programs
Lack of autonomy

Approachability

Opportunities

Future demand for higher education
Fast growing residential locality
Government support
Increasing awareness among the public
Economic growth and expanding industries
Networking opportunities with industries, institutions
Opportunity to raise as centre for excellence

Threats


Competition from similar institutions
Lack of awareness among students
Decreased interest in regular courses
Increased interest in similar engineering programs

8 Plans of institution for next year


- Waste segregation wet waste and dry waste
- Installation of Biogas facility as an alternative energy source
- Conduction of scientific seminars in science forums
- Workshops on research methodology, English Language, Food and nutraceuticals, QC in food sectors, metagenomics, gene cloning, Drosophila as model organisms, carrier options.
- Introduction of larvivorous fishes in identified mosquito breeding sites or water bodies for control of vector mosquito population.
- Installation of LED bulbs for saving energy
- Conduction of competition for students regarding conservation of environment like documentary short movies, performing skits on environment protection in college campus as well as to local communities
- Creation of Model Biodiversity Park to educate students as well local communities.
- Improvisation of Herbal garden
- Improvisation of Vermi-composting facility and Utilization of Solar energy
- Creating awareness programmes on Nutrition, Food, Environment protection, Saving natural resources
- Celebration of National nutritional Week, Breast feeding week, Food carnival, Ozone day, Environmental day, Swachh Bharat day
- Encouraging faculties for Paper presentations, attending more conferences, workshops, seminars, Trainers training programmes and so on.
- Conduction of more number of college promotional activities
- Conduction of more number of gender equity programmes
- More of Industrial visits to Students and Research oriented programmes
- Involving students to do more scientific projects
- Encouraging students to attend conferences, workshops, seminars, internships, have more industrial exposure, have hands on experience on latest techniques.
- Focussing on more tie-ups with industries to place our students
- Encouraging more of extensional activities like Blood donation camps, traffic awareness, proper dumping of e-wastes, Proper disposal of dry waste, wet wastes, Medical wastes, Voting rights awareness, health, Hygiene, environment protection, conservation, Planting of trees and so on.
- Encouraging Post Degree faculties to enroll for the PhD Programme
- Installation of animal cell culture lab
- Set up of Life Science research center
- Improvisation in setting up an big auditorium

Name Prof Rajesh Shenoy

Name Dr Anuradha M



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Annexure J

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

PADMASHREE INSTITUTE OF MANAGEMENT AND SCIENCES UG

CALENDAR OF EVENTS

July- November 2017

I, III, V Semester

Sl No	Name of Events	Date Fixed
1.	Re opening of colleges, date of reporting of teachers and commencement of classes	July 5
2.	commencement of classes for First year students	17 July
3.	First Internal Test	26-31 July
4.	Eco week celebration	
5.	International youth day	Aug 9
6.	Science forum day	Aug 10
7.	Independence day celebration	Aug 15
8.	Second Internal Test	17-21 Aug
9.	Industrial visit	
10.	National nutrition week	Sep 1-7
11.	Teachers day	Sept 5
12.	Ozone day	Sept 16
13.	Display of Internal Assessment	28 sep
14.	Preparatory Exam	28 sep- 5 Oct
15.	Study Holidays	7 Oct onwards
16.	World food day	Oct 16
17.	Commencement of University Practical Examination on or before	16 Oct onwards

18.	Commencement of University Theory Examination	28 Oct onwards
19.	International science day	Nov 10
20.	Reopening of even semester (II,IV,VI)	Dec 28

PADMASHREE INSTITUTE OF MANAGEMENT AND SCIENCES

KENGERI, BANGALORE

PG CALANDER OF EVENTS-2017-18 (I &III SEMISTER)

SL. no	Name of event	Schedule date
1	Commencement of admission to PG course	20/06/2017
2	Re-opening of colleges, reporting date for teachers and commencement of classes	21/7/2017
3	Last date of admission without penal fee (1 st sem)	10/07/2017
4	Last date of admission with penal fee of 500	15/07/2017
5	Independence day celebration	15/08/2017
6	Teachers day	12/09/2017
7	Industrial visit (Akshaya patra foundation)	7/10/2017
8	First Internal test	10/10/2017
9	Seminars	
	Atomic absorption spectroscopy and GC	20/10/2017
	Food safety and hygiene	25/10/2017
10	Eco week celebration	21-11-2017 to 26-11-2017
11	Preparatory exam	28/11/2017- 2/12/2017
12	Display of internal assessment	3/12/2017
13	Study holidays	3/12/2017
14	Commencement of university practical exam on or before	19/01/2018
15	Commencement of university theory exam	8/12/2017 (3 rd sem) 2/01/2018 (1 st sem)
16	Reopening of even semester (2 nd and 4 th)	1/02/2018

PADMASHREE INSTITUTE OF MANAGEMENT AND SCIENCES

KENGERI, BANGALORE

PG CALANDER OF EVENTS-2017-18 (2nd & 4th SEMISTER)

SL. no	Name of event	Schedule date
1	Reopening of colleges	1/02/2018
2	NSS inauguration	
3	Republic day celebration	26/01/2018
4	1 st internal test	24/04/2018-26/04/2018
5	Industrial visit	19/05/2018
6	2 nd internal test	12/05/2018-17/05/2018
7	IISC open day	4/03/2018
8	Women's day	8/03/2018
9	National seminar	17/12/2017
10	National workshop	31/03/2018-1/04/2018
11	Sports events	10/02/2018-20/02/2018
12	Ethnic day	17/03/2018
13	World health day	7/04/2018
14	World science day	25/04/2018
15	Preparatory exam	21/05/2018 onwards
15	Display of internal assessment	1/06/2018
16	Commencement of university practical examination	22/07/2018
17	Study holidays	28/05/2018-2/06/2018
18	Commencement of university theory examination	12/06/2018-21/07/2018

Analysis of feedback

Feedbacks were taken from students manually. The parameters were for punctuality, communication skills, accessibility, power of explanation, subject knowledge, method of teaching, practice and revision, and tests and evaluation.

The feedback was taken by the IQAC committee randomly among the batches and students were asked to give their feedbacks anonymously.

The analysis showed that the students were satisfied with the subject knowledge and communication skills. Few feedback showed dissatisfaction with respect to tests and evaluation and revision components. The issue was communicated to the faculties in monthly staff meeting of IQAC and instructions were given to submit the report of conducted tests and evaluated results on a monthly basis.

Issue of punctuality was also brought to notice through feedback and was discussed in the IQAC meeting. The teachers were advised to follow the schedule tightly and not to be irregular or late for the classes.

To ensure that the teachers are not allotted with non-teaching work during the class hours, it was decided that such works would be attended only in non-teaching hours or on Saturdays when the students are engaged in sports and other extra-curricular activities.

To improve the accessibility of teachers, they were encouraged to communicate with students post-working hours through social media such as Whatsapp groups.

To improve the methods of teaching the teachers were encouraged to take up the videos, quiz, and other such activities at least once in a week for their respective classes.

Feedback from parent was taken through telecommunication by IQAC team. However, it was not found to be very effective mode as communicating the feedback to parents. Hence it was proposed that while the students leave for the semester holidays, they should take along with them the feedback form and should return it in the next semester.

An online feedback system was proposed for alumni and parents to make the feedback system and appointing a full-time Parents' coordinator was proposed.