

323 I The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

PADMASHREE INSTITUTE OF MANAGEMENT AND SCIENCES

1.2 Address Line 1

#149 PADMASHREE CAMPUS

Address Line 2

KOMMAGHATAA SULIKERE POST

City/Town

KENGERI HOBALI BANGALORE

State

KARNATAKA

Pin Code

560 060

Institution e-mail address

pimsprincipal@gmail.com

Contact Nos.

080 28485204/205

Name of the Head of the Institution:

DR.ANURADHA.M

Tel. No. with STD Code:

080 28485204/205

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9902863900

Name of the IQAC Co-ordinator:

Prof Rajesh Shenoy

Mobile:

9448071097

IQAC e-mail address:

pgibangalore@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KACOGN18489

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/13/A&A/3.1

1.5 Website address:

www.pims.org.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 2.21 | 2016 | March 16/2021 |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

10/03/2010

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

vocational course

1.12 Name of the Affiliating University (for the Colleges)

Bangalore University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC DDU
KAUSHAL Kendra,
BT Finishing
School, GOK

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

4

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

2

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

3

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

2

2.9 Total No. of members

17

2.10 No. of IQAC meetings held 4

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Teaching methodologies, research methodologies, communication skills, instrumentation skills, grant proposal writing skills

2.14 Significant Activities and contributions made by IQAC

- Initiation of science forum and project monitoring committee for encouraging students for research activities, scientific writing.
- Proposed the idea to start scientific journal from the institute and constituted the action committee for it, for developing an atmosphere for scientific progress.
- Strengthening industry links, strengthening competitive examination cell.
- Bridge courses for first semester UG/PG students were conducted in an innovative manner.
- Faculty performance feedback was taken and review meetings were conducted.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|---|
| Science forum | 20 sessions were conducted with over 25 talks from experts, students and teachers. Igniting student's innovation capabilities, seminars by students, faculty and experts. Initiation of book and journal clubs. |
| project monitoring committee | Applied for 4 projects, 2 projects were sanctioned and existing projects were streamlined and organized for improved performance |
| Strengthening industry links | Additional MoU's with 15 industries are secured |
| Strengthening competitive examination cell | Students are enrolled for exams like CSIR UGC, GATE and NET. Regular training classes for this programmes is integrated into the timetable 2 students cleared BITP |
| Faculty development programmes | 7 faculties attended Training programs around the year |
| Workshops and guest lectures for students and faculties | 3 national level seminars conducted |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

 Governing council

Provide the details of the action taken

The management approved the AQAR .

- Suggested to procure more number of industry sponsored projects
- Provided funds for science forum
- Instructed to buy more books for the existing courses
- Instructed to buy new books for the new courses to be started in the college
- Instructed to arrange for individual lab in-charges
- Instructed to procure enough lab wares

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | 0 | 0 | 0 | 0 |
| PG | 7 | 0 | 7 | 2 |
| UG | 9 | 2 | 9 | 3 |

| | | | | |
|------------------|----|---|----|----|
| PG Diploma | 1 | 0 | 1 | 1 |
| Advanced Diploma | 2 | 0 | 2 | 2 |
| Diploma | 2 | 0 | 2 | 2 |
| Certificate | 5 | 0 | 5 | 5 |
| Others | | | | |
| Total | 26 | 2 | 26 | 15 |

| | | | | |
|-------------------|---|---|---|---|
| Interdisciplinary | 5 | 0 | 5 | 5 |
| Innovative | 5 | 0 | 5 | 5 |

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 21 |
| Trimester | 0 |
| Annual | 0 |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Department of Food and Nutraceuticals
 Department of Medical Lab Technology

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 26 | 19 | 5 | 2 | 0 |

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| 10 | 5 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

| | | |
|----|---|---|
| 10 | 0 | 1 |
|----|---|---|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 7 | 32 | 32 |
| Presented papers | 7 | 15 | 0 |
| Resource Persons | 1 | 4 | 2 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

| |
|--|
| <p>Students are encouraged to watch live Hackathn program Telecast by AICTE</p> <p>Teaching concepts by outdoor activities,</p> <p>Case studies and discussion in class room</p> <p>Updation of science innovation and animations in Whats app and group social media</p> <p>Internships for M.Sc students</p> <p>Science forum</p> <p>TED talks</p> |
|--|

2.7 Total No. of actual teaching days during this academic year

| |
|-----|
| 180 |
|-----|

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

| |
|--|
| As per Bangalore university, choice based credit systems |
|--|

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2

1

0

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|----------------|-----|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| BSc | 24 | 29% | 4% | | | 33% |
| BCA | 22 | 50% | 9% | | | 59% |
| BBA | 33 | 6% | 40% | 6% | | 52% |
| BVoc | 11 | Result awaited | do | do | do | Do |
| MSc BT | 15 | 6% | 33% | 20% | | 59% |
| MSC MB | 11 | 9% | 36% | | | 45% |
| MVoc | 04 | Result awaited | do | do | do | Do |
| MBA | 62 | 71% | 24% | 2% | | 97% |
| MCom | 38 | 53% | 44% | | | 97% |
| MSc BC | 12 | | 25% | | | 25% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Daily work-done report are evaluated by IQAC
- Weekly work done reports are evaluated by IQAC
- E- monitoring system
- Direct feedback from students
- Student /Mentor system in place
- Assignments, internal test copies, seminar reports, industry reports were collected and reviewed
- Open seminar days were conducted
- Monthly monitoring of submission of class reports, lecture notes, presentation slides and documented in the library

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 2 |
| UGC – Faculty Improvement Programme | 0 |
| HRD programmes | 0 |
| Orientation programmes | 3 |
| Faculty exchange programme | 1 |
| Staff training conducted by the university | 15 |
| Staff training conducted by other institutions | 8 |
| Summer / Winter schools, Workshops, etc. | 37 |
| Others | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 29 | 0 | 0 | 0 |
| Technical Staff | 4 | 2 | 0 | 0 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Science forum as a medium to inculcate the students' minds about the present challenges of science
Secured DST-FIST project
Encouraging students/ faculties to work on research paper and presentation in conferences and publication
Organizing seminar/ conference on emerging trends
Encouraging students by awarding cash prize for best paper presentation in seminars.
Publication of Bi annual Management journal has been initiated by MBA department

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|-----------|------------|-------------|
| Number | 1 | 5 | 2 | 5 |
| Outlay in Rs. Lakhs | 4 lakhs | 110 lakhs | 40 | 2.75 crores |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|------------|---------|------------|-----------|
| Number | 1 | 0 | 0 | 0 |
| Outlay in Rs. Lakhs | Rs. 40,000 | 0 | 0 | 0 |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 6 | 1 | |
| Non-Peer Review Journals | | 3 | |
| e-Journals | 2 | | |
| Conference proceedings | 3 | 3 | |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|-----------------------|---------------|----------------------------|------------------------|-------------|
| Major projects | 2011-2016 | KBITS, GOK | 100 lakhs | 100 lakhs |
| | 205-2016 | VGST,SMYSR,GOK | 4.00 lakhs | 4.00 lakhs |
| | 2016-2021 | DST, New Delhi | 30 Lakhs | Yet receive |
| | 2016-2018 | SERB, DST, New Delhi | 19.20Lakhs | 9.00 Lakhs |
| | 2015-2018 | KIRAN, DST | 13.42 lakhs | 4.00 lakhs |
| | 2015-2018 | KFIST, VGST, GOK | 40 lakhs | 20 lakhs |

| | | | | |
|--|-----------|------------------|--------------|-------------|
| Minor Projects | 2015-2016 | VGST, TRIPS | 0.40 Lakhs | 0.40 lakhs |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | 2015-2016 | VGST, TRIPS, GOK | 0.40 Lakhs | 0.40 lakhs |
| Any other(Specify) | | | | |
| Total | | | 207.42 lakhs | 137.8 lakhs |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | 1 | 2 | 0 | 2 | 3 |
| Sponsoring agencies | ICMR | | | | |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | 0 |
| | Granted | 0 |
| International | Applied | 0 |
| | Granted | 1 |
| Commercialised | Applied | 0 |
| | Granted | 0 |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 1 | 1 | | | | | |

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

1

2

3.19 No. of Ph.D. awarded by faculty from the Institution

1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

| | | | |
|------------------|--------------------------------|---------------------|--------------------------------|
| University level | <input type="text" value="1"/> | State level | <input type="text" value="0"/> |
| National level | <input type="text" value="0"/> | International level | <input type="text" value="0"/> |

3.24 No. of Awards won in NCC:

| | | | |
|------------------|--------------------------------|---------------------|--------------------------------|
| University level | <input type="text" value="0"/> | State level | <input type="text" value="0"/> |
| National level | <input type="text" value="0"/> | International level | <input type="text" value="0"/> |

3.25 No. of Extension activities organized

| | | | | | |
|------------------|--------------------------------|---------------|--------------------------------|-----------|--------------------------------|
| University forum | <input type="text" value="1"/> | College forum | <input type="text" value="6"/> | | |
| NCC | <input type="text" value="0"/> | NSS | <input type="text" value="1"/> | Any other | <input type="text" value="0"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Participation in Bone Marrow Registry
- Conducted programme to create awareness to make payment through digital means among lower income group people in nearby village
- Medical camp was conducted for creating awareness about nutritional requirements among rural women
- State-level seminar was conducted for life-science students to make them aware of the opportunities in the industry
- Workshop for PU teachers and UG teachers on Teaching methodologies and research methodologies

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|----------|---------------|----------------|----------|
| Campus area | 35 acres | 0 | | 35 acres |
| Class rooms | 15 | 0 | | 15 |
| Laboratories | 14 | 0 | | 14 |
| Seminar Halls | 4 | 4 | | 4 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 1 | | VGST, GOK | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 8 lakhs | | | |
| Others | | | | |

4.2 Computerization of administration and library

Library is computerized. Digital library facility installed.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|------------------|--------|------------------|-------|-------|-------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 148 | 53,509 | 40 | 9495 | 188 | 63004 |
| Reference Books | 180 | 75707 | | | 180 | 75707 |
| e-Books | 250 | | 530 | | | |
| Journals | 14 | 22656 | 11 | 13900 | 25 | 36556 |
| e-Journals | 100 | | 15 | | | |
| Digital Database | 2 | 22225 | 2 | 17250 | 4 | 39475 |
| CD & Video | 11 | 1992 | | | 11 | 1992 |
| Others (specify) | UGC inflibnet | | BU membership | | | |

4.4 Technology upgradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 61 | 40 | 45 | 5 | 1 | 3 | 7 | 6 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 45 | 40 | 45 | 5 | 1 | 3 | 7 | 6 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- UGC-Inflibnet access to students and teachers
- BU library membership
- Free wi fi for students and staff

4.6 Amount spent on maintenance in lakhs :

| | |
|--|----------|
| i) ICT | 4 lakhs |
| ii) Campus Infrastructure and facilities | 50 lakhs |
| iii) Equipments | 8 lakhs |
| iv) Others | |
| Total : | 62 lakhs |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation program for students and parents to introduce them to the course structure, rules and regulations on campus
- Bridge course was conducted for M.Sc students over 1 week at the beginning of the academic year to train them in basic lab operations and concepts
- Registration of B.Sc students for anti-ragging helpline membership and conducted a workshop on the same
- Teachers were instructed to prepare and keep ready academic calendar, detailed course plan and lab manuals
- IQAC organised a direct interactive session for the students with the student welfare cell and women welfare cell, so as to give a platform to voice their grievances and concern

5.2 Efforts made by the institution for tracking the progression

- Periodic presentation by students has lead to communication skill improvement
- Frequent industry interaction has lead to improvement in placement of students
- Mentors were allotted for students in the ratio of 1:10
- Monthly reports were communicated to the parents via mobile

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-----|-----|--------|--------|
| 121 | 142 | 2 | 25 |

(b) No. of students outside the state

84

(c) No. of international students

40

| | | | | | |
|-----|-----|-------|-------|-----|-------|
| Men | No | % | Women | No | % |
| | 151 | 57.4% | | 112 | 42.5% |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 224 | 13 | 12 | 8 | 0 | 257 | 173 | 16 | 8 | 69 | 0 | 263 |

Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Competitive examination cell was initiated
Integrated with the regular time table

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Every student has one mentor who perform counselling & guidance
- We invite professionals of different verticals from industry to guide students about diet, nutrition, career opportunities, personality development

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 20 | 46 | 36 | 48 |

5.8 Details of gender sensitization programmes

Rev

- Women cell celebrated International women's day and a guest speaker was invited to sensitize about the health of working women
- Anti-sexual harassment workshop was conducted, wherein a lawyer addressed the queries from the staff and students

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of Students | Amount in lakhs |
|--|--------------------|-----------------|
| Financial support from institution | 30 | 1,50,000 |
| Financial support from government | 28 | 30,00,000 |
| Financial support from other sources | 7 | 51000 |
| Number of students who received International/ National recognitions | 1 | 19,00,000 |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission:

PIMS is dedicated to:

- Foster intellectual growth and character development
- Inculcate the idea of lifetime learning process
- Provide education that transform lives, build communities that improve society
- Assert skill development leading to self sustainability
- Develop scientific temper amongst faculty and students
- Develop leadership qualities that enhances collaborative approach, professional relationships with industry and research organisation

Vision:

“ we want that education by which character is formed, strength of mind is increased, that intellect is expanded, and by which one can stand on one’s own feet”- Swami Vivekananda

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our college is affiliated to Bangalore University. The University syllabus is followed and implemented. However two of our faculty are members of BOS who played a key role in designing the present CBCS curriculum with their valuable inputs.

Our faculty attended syllabus orientation program of Bangalore University.

The college provides eight co curricular activities under CBCS scheme designed by the faculty members in consultation with the experts in their respective fields.

6.3.2 Teaching and Learning

A well-organized plan for all the activities is drafted for all the subjects in the beginning of the academic year

- The college follows an academic calendar of events.
- A well-defined lesson plan is prepared for each subject by the concerned faculty.
- The schedule for internal exams is prepared for each semester
- Academic calendar for various activities like symposium, guest lectures, industrial visits and workshops are meticulously planned and executed.
- E - teaching and MCQ 's tests were introduced
- Sending faculties for orientation program whenever there is change of syllabus

6.3.3 Examination and Evaluation

The evaluation method is as prescribed by Bangalore University for the semester and examinations are conducted by the University. Internal assessment component for the evaluation is designed by the college. The internal assessment marks are awarded on the basis of students' performance in the internal test conducted in each semester. We also follow the continuous evaluation methods in the classroom which is based on interaction in class, presentation, seminars, performance in assignments etc. Communication of evaluation methods are as follows:

6.3.4 Research and Development

- Recognized as Research Centre Under Bangalore University.
- Faculty and students are encouraged to participate in research activities.
- Regular seminars, workshops and invited lectures are arranged to provide exposure to the latest developments in pure and applied sciences.
- The faculty and the students are also encouraged to publish papers in research journals. The Institution also subscribes research journals and e-journals facilitating access to latest trends to research.
- All the PG departments were encouraged to apply for external fund for projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Open Access System
- Circulation Service
- Reference Service
- Wi-Fi with Internet Connection
- CD's Browsing Service
- Computer and Printing
- Newspaper Clipping Service
- Information Display and Notification
- Display of New Arrivals
- Book Exhibition
- Book Bank (SC/ST)
- Departmental Libraries
- Question Bank Services

6.3.6 Human Resource Management

- Training/ Orientation Program for Faculties
- Rules and Regulation according to the Administrative & Service Manual
- Exit Point Meet
- Proper documentation
- MOU With Company
- Weekly Training class (Communication skill)
- Corporate Training
- Networking through Alumni
- Staff and the students are provided with sponsorship for conferences, workshops, fests etc.
- The achievement of the staff members and students are recognized with appreciation and by honouring them.
- Faculty members are always updated and supported through the training programmes.

6.3.7 Faculty and Staff recruitment

- Advertisement of faculty requirement in regional and national dailies and college website.
- Screening of the applications and notifying short-listed candidates of the interview by post/telephone/e-mail.
- Technical and personal interview of the candidates by the interview panel comprising-Management, Principal and subject experts
- Demonstration lecture by the candidates to students and subject experts.
- Selection committee had decided to appoint more number Faculty members with Ph.D degree and with NET/SLET qualified personnel

6.3.8 Industry Interaction / Collaboration

- The institution organizes lecture classes wherein industry experts are invited and students are encouraged to interact with them.
- Industrial visits are organised regularly.
- MOU's were signed with different industries to facilitate teaching , learning ,internship and Research.
- 56 national collaborations

6.3.9 Admission of Students

Padmashree promotional video has been created and showed in various functions and in television Channels

The college ensures publicity to the admission process through

- College prospectus: the prospectus issued every year which contains information on courses offered, eligibility, duration, admission procedure, and details of facilities and activities about the college and management.
- Institutional website: the institutional website has been created and is being updated regularly.
- Coverage of events of the college through media serves as a means of advertisement. Stalls highlighting the college, presentations highlighting the educational opportunities and career prospectus at various national and international education fairs serve as means of publicity.
- Participation of students in various inter-collegiate competitions in the field of sports.

6.4 Welfare Schemes for

| | |
|--------------|---|
| Teaching | <ul style="list-style-type: none"> • Free transportation for staff members. • Free afternoon lunch for staff. • Incentive for paper presentations. • Subsidized medical check up at Padmashree Diagnostics • Accommodation |
| Non teaching | <ul style="list-style-type: none"> • Free transportation for staff members. • Free food. • Subsidized medical check up at Padmashree Diagnostics • Fee concession for non teaching, wards in Padmashree group of institutions |
| Students | <ul style="list-style-type: none"> • Free transportation • Incentive for paper presentations. • Free/ discount for medical check ups at Padmashree Diagnostics • Fee concession • Scholarships for meritorious students through “PADMASHREE MERIT SCHOLARSHIP” |

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | | | Yes | |
| Administrative | | | Yes | |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- The college is going to register alumni association.
- The alumni committee meets regularly, and organizes events
- The existing batch of students and faculty arrange for a meeting wherein the alumni share their experience with their juniors and also offer valuable advice to them on how to prepare for competitive examination, placement and further studies.
- The networking has resulted in career openings for junior students.
- The college takes regular feedback from the alumni.

6.12 Activities and support from the Parent – Teacher Association

- The college has active parent-teacher association.
- Faculties are in touch with parents, starting from the orientation day when the parents meet the teachers.
- Class coordinators are in touch with parents to let them know the progress of their wards and their general well-being.
- For all corrective measures and suggestions for the improvement of the college, the help of the parents is sought.
- Parents with expertise have come forward to give valuable suggestions for the development of the college in curricular and research activities.

6.13 Development programmes for support staff

- The staff members are encouraged to participate in seminars and workshops.
- On women's day an Interaction with Gynaecologist is organized.
- The IQAC organises Workshops for Non-teaching staff to enhance their communication skills.
- Financial help provided by the management for non teaching staff children education
- Anti-sexual harassment workshop was conducted, wherein a lawyer addressed the queries from the staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Planting of medicinal plants in the campus
- Ozone day, world water day were celebrated to create awareness towards environment
- Eco-week was celebrated
- Quality monitoring of drinking water and tap water on campus and hostel was done by the department of microbiology

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Strategic Meet, in which the academic audit of the previous year and the challenges faced in various aspects were analysed identified for the further quality enhancement
- Wide range of teaching techniques and methodologies are employed by the faculty members to enhance the learning experience of students.
- Well-structured course plans designed for the effective completion of theory and practical syllabus.
- Orientation programs for Undergraduate and Postgraduate students conducted to give a thorough knowledge on various aspects of the college
- Bridge courses were designed for one week and executed to groom the students with the pre requisites for the course & to fortify their basic knowledge on the subject.
- Remedial classes for the identified students
- Add-on courses and certificate programmes were conducted in all the departments to help students to broaden their knowledge base and increase their employability skills
- Language lab To overcome the communication barrier faced by students
- Research Cell to coordinate and facilitate research and to notify about various schemes / grants from various sources to Undergraduate and post graduate students and faculty

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The executive members of administration and academics set forth the plans, policies, goals and objectives of the academic year 2016-17 which are effectuated by the Internal Quality Assurance Cell.
- Individual departments executed these plans and policies under the supervision of the head of the department.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Student mentor system
- Introduction of add on courses/ workshops to enrich the curriculum

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- The college has taken a crusading stance on environmental protection to develop and maintain an eco-friendly green campus, judiciously manage natural resources, and energy and wastes.
- The college has taken effective measures on Energy conservation, Use of renewable energy, Water harvesting, Plantation.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- To start a science journal from college
- To go for the Autonomous status
- To secure more grants for various departments

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

Annexure i :

PADMASHREE INSTITUTE OF MANAGEMENT AND SCIENCES

UG CALENDAR OF EVENTS December 2015- May 2016

II, IV, VI semester

| SI No | Name of Events | Date Fixed |
|-------|---|------------------|
| 1. | Re opening of colleges, date of reporting of teachers and commencement of classes | Dec/28/2015 |
| 2. | NSS inauguration | Jan 12 |
| 3. | First Internal Test | Jan 18-20 |
| 4. | Republic day celebration | Jan 26 |
| 5. | Second Internal Test | Feb 23-25 |
| 6. | KMF Industrial visit | Feb 26 |
| 7. | IISc Open Day | March 5 |
| 8. | Women's day celebration | March 8 |
| 9. | BCA workshop | March 12 |
| 10. | National seminar on carrier options for BSc Students | March 26 |
| 11. | Cultural events | March 28 |
| 12. | Ethnic day | March 28 |
| 13. | Preparatory Exam | April 29-31 |
| 14. | Display of Internal Assessment | April 31 |
| 15. | Commencement of University Practical Examination | April 11 onwards |
| 16. | Study Holidays | April 23 onwards |
| 17. | Commencement of University Theory Examination | May 2 onwards |

PADMASHREE INSTITUTE OF MANAGEMENT AND SCIENCES

UG CALENDAR OF EVENTS December 2016- April 2017

II, IV, VI semester

| Sl No | Name of Events | Date Fixed |
|-------|---|--------------------|
| 1. | Re opening of colleges, date of reporting of teachers and commencement of classes | 26/12/2016 |
| 2. | NSS inauguration | 13/01/2017 |
| 3. | First Internal Test | 27-31/01/2017 |
| 4. | Republic day celebration | 26/01/2017 |
| 5. | Second Internal Test | 16-18/02/2017 |
| 6. | Cultural events | 25 & 26/02/2017 |
| 7. | Sports events | 11 & 12/02/2017 |
| 8. | IISc Open Day | 4/03/2017 |
| 9. | Women's day celebration | 8/03/2017 |
| 10. | Environmental week/ Science day | 10/03/2017 |
| 11. | Ethnic day | 17/03/2017 |
| 12. | Medical camp | 19/03/2017 |
| 13. | Industrial visit | 27/03/2017 |
| 14. | Preparatory Exam | 30/03/2017 onwards |
| 15. | Display of Internal Assessment | 15/4/2017 |
| 16. | Last working day for even semester | 15/4/2017 |
| 17. | Commencement of University Practical | 6/4/2017 |

| | | |
|-----|---|-----------|
| | Examination | |
| 18. | Study Holidays | 17/4/2017 |
| 19. | Last date to submit IA marks to university | 18/4/2017 |
| 20. | Commencement of University Theory Examination | 24/4/2017 |
| 21. | Reopening of odd semester | 5/6/2017 |

PADMASHREE INSTITUTE OF MANAGEMENT AND SCIENCES

UG CALENDAR OF EVENTS

July- November 2017

I, III, V Semester

| Sl No | Name of Events | Date Fixed |
|-------|---|------------|
| 1. | Re opening of colleges, date of reporting of teachers and commencement of classes | July 5 |
| 2. | commencement of classes for First year students | 17 July |
| 3. | First Internal Test | 26-31 July |
| 4. | Eco week celebration | |
| 5. | International youth day | Aug 9 |
| 6. | Science forum day | Aug 10 |
| 7. | Independence day celebration | Aug 15 |
| 8. | Second Internal Test | 17-21 Aug |
| 9. | Industrial visit | |
| 10. | National nutrition week | Sep 1-7 |

| | | |
|-----|---|----------------|
| 11. | Teachers day | Sept 5 |
| 12. | Ozone day | Sept 16 |
| 13. | Display of Internal Assessment | 28 sep |
| 14. | Preparatory Exam | 28 sep- 5 Oct |
| 15. | Study Holidays | 7 Oct onwards |
| 16. | World food day | Oct 16 |
| 17. | Commencement of University Practical Examination on or before | 16 Oct onwards |
| 18. | Commencement of University Theory Examination | 28 Oct onwards |
| 19. | International science day | Nov 10 |
| 20. | Reopening of even semester (II,IV,VI) | Dec 28 |

**PADMASHREE INSTITUTE OF MANAGEMENT AND
SCIENCES**

KENGARI, BANGALORE

PG CALANDER OF EVENTS-2016 (I &III SEMISTER)

| SL. no | Name of event | Schedule date |
|---------------|---|----------------------|
| 1 | Commencement of admission to PG course | 20/06/2016 |
| 2 | Re-opening of colleges, reporting date for teachers and commencement of classes | 21/7/2016 |
| 3 | Last date of admission without penal fee (1 st sem) | 10/07/2016 |
| 4 | Last date of admission with penal fee of 500 | 15/07/2016 |
| 5 | Independence day celebration | 15/08/2016 |

| | | |
|----|---|--|
| 6 | Teachers day | 12/09/2016 |
| 7 | Industrial visit (Akshaya patra foundation) | 7/10/2016 |
| 8 | First Internal test | 10/10/2016 |
| 9 | Seminars | |
| | Atomic absorption spectroscopy and GC | 20/10/2016 |
| | Food safety and hygiene | 25/10/2016 |
| | | |
| | | |
| 10 | Eco week celebration | 21-11-2016 to 26-11-2016 |
| 11 | Preparatory exam | 28/11/2016- 2/12/2016 |
| 12 | Display of internal assessment | 3/12/2016 |
| 13 | Study holidays | 3/12/2016 |
| 14 | Commencement of university practical exam on or before | 19/01/2017 |
| 15 | Commencement of university theory exam | 8/12/2016 (3 rd sem) 2/01/2017 (1 st sem) |
| 16 | Reopening of even semester (2 nd and 4 th) | 1/02/2017 |

PADMASHREE INSTITUTE OF MANAGEMENT AND SCIENCES

KENGERI, BANGALORE

PG CALANDER OF EVENTS-2016 (2nd & 4th SEMISTER)

| SL. no | Name of event | Schedule date |
|---------------|--|-----------------------|
| 1 | Reopening of colleges | 1/02/2017 |
| 2 | NSS inauguration | |
| 3 | Republic day celebration | 26/01/2017 |
| 4 | 1 st internal test | 24/04/2017-26/04/2017 |
| 5 | Industrial visit | 19/05/2017 |
| 6 | 2 nd internal test | 12/05/2017-17/05/2017 |
| 7 | IISC open day | 4/03/2017 |
| 8 | Women's day | 8/03/2017 |
| 9 | National seminar | 17/12/2016 |
| 10 | National workshop | 31/03/2017-1/04/2017 |
| 11 | Sports events | 10/02/2017-20/02/2017 |
| 12 | Ethnic day | 17/03/2017 |
| 13 | World health day | 7/04/2017 |
| 14 | World science day | 25/04/2017 |
| 15 | Preparatory exam | 21/05/2017 onwards |
| 15 | Display of internal assessment | 1/06/2017 |
| 16 | Commencement of university practical examination | 22/07/2017 |
| 17 | Study holidays | 28/05/2017-2/06/2017 |

| | | |
|----|---|-----------------------|
| 18 | Commencement of university theory examination | 12/06/2017-21/07/2017 |
|----|---|-----------------------|

Analysis of feedback

Feedbacks were taken from students manually. The parameters were for punctuality, communication skills, accessibility, power of explanation, subject knowledge, method of teaching, practice and revision, and tests and evaluation.

The feedback was taken by the IQAC committee randomly among the batches and students were asked to give their feedbacks anonymously.

The analysis showed that the students were satisfied with the subject knowledge and communication skills. Few feedback showed dissatisfaction with respect to tests and evaluation and revision components. The issue was communicated to the faculties in monthly staff meeting of IQAC and instructions were given to submit the report of conducted tests and evaluated results on a monthly basis.

Issue of punctuality was also brought to notice through feedback and was discussed in the IQAC meeting. The teachers were advised to follow the schedule tightly and not to be irregular or late for the classes.

To ensure that the teachers are not allotted with non-teaching work during the class hours, it was decided that such works would be attended only in non-teaching hours or on Saturdays when the students are engaged in sports and other extra-curricular activities.

To improve the accessibility of teachers, they were encouraged to communicate with students post-working hours through social media such as Whatsapp groups.

To improve the methods of teaching the teachers were encouraged to take up the videos, quiz, and other such activities at least once in a week for their respective classes.

Feedback from parent was taken through telecommunication by IQAC team. However, it was not found to be very effective mode as communicating the feedback to parents. Hence it was proposed that while the students leave for the semester holidays, they should take along with them the feedback form and should return it in the next semester.

An online feedback system was proposed for alumni and parents to make the feedback system and appointing a full-time Parents' co-ordinator was proposed.